

STREAM CLEANUP GUIDE

Before The Event

12 -18 Months Ahead

Select a stream. There are several factors to consider when selecting a stream. See our guidance on Selecting the Right Stream to help you in this process.

Obtain permission to access the stream. You've selected your stream segment and you want to plan a cleanup. Before you go any further, be certain you can get access to your stream. If it's on public property, check with the managing organization (typically city, county, or state parks staff). They like to have notice about your event and often can be helpful with your planning. If your only access is on private property, secure landowner permission before you go too much further. Without the landowner's cooperation, you will likely need to change locations.

Obtain written permission from landowners with property in the proposed cleanup section. You can use our Sample Letter as a template. Venturing onto private property without permission is trespassing and you may be subject to arrest. Adopt a Stream does not, under any circumstances, encourage trespassing. The organizing committee should invite the property owner to participate in the cleanup. If the property owner cannot participate, the organizing committee should obtain written permission for volunteers to clean up the trash along the stream where it passes through their land. If you are unsure of the landowner, county tax maps, located in county planning offices, can provide property ownership information. The organizing committee can also determine the property owner by talking to neighbors.

Scout stream. Be sure to scout the stream so you understand the scope of your cleanup project and your equipment needs. You may have already accomplished this task when selecting your stream, but if time has passed, you will want to update your assessment.

Create or secure maps. This is also a good time to collect or create maps that will help you, your volunteers, the public and landowners fully understand the commitment you're making for this stream cleanup. The maps will be helpful in both publicizing the event and in communicating with group leaders and volunteers the day of the event.

12 months

Set an event date and timeline. Select your date for a time of year when you'll be able to get access to the stream banks without having to machete your way through the tundra. After your first event, you can compress the timeline as you become more comfortable with the process.

Event timeline. Set definite start-up and end times for the cleanup itself. While the overall event will likely be 3 - 4 hours in length, typically volunteer crews clean up for 2 - 3 hour time frames. (You want your volunteers willing to come back again.) Be prompt with your start-up time and



announce a definite ending time. Make sure the group leaders and volunteers know when to quit. Usually 2 – 3 hours works best to ensure that volunteers are not over worked.

Have a backup plan. Weather is always the challenge for this kind of event. It is usually unwise to have “the next day” as a back-up date for the event since frequently weather patterns that stop you from holding an event can stick around. It is likely better to have a back-up date for the following week. You need a communications plan so that your group and volunteers will know if you’re cancelling or postponing.

Arrange for needed equipment. Through scouting your stream, you identified the heavier equipment needs. If you are unsure of how to secure this equipment, contact us. We might be able to point you in the right direction.

Stream cleanup supplies for volunteers are available through Metro Waste Authority’s Event Cleanup Supplies. As per the checklist, you will need at a minimum – safety vests, protective clothing/gloves, back-up sunscreen and insect repellent (for volunteers who haven’t remembered or read your advice), grabbers, and trash bags.

Six Months

Safety. We have safety guidelines for your convenience that can be used by group organizers, group leaders, and individual volunteers. It is also important to plan for safety training. Identify the group member who will take responsibility for making sure each and every group leader and volunteer will have the proper equipment, know the distress signal, be armed with appropriate emergency numbers, etc.

This is also the point where you **identify your medical backup.** At a minimum, you need a well-equipped first aid kit and someone who knows how to use it. Depending on the scope of your cleanup, you may want to enlist professional medical assistance on-site or (more likely) forewarn the nearest emergency medical crew of your upcoming event.

Pre-registration. You will soon start publicizing your event to recruit volunteers. You need a way for them to register that will be easy for you and your group to manage. Does your group have a website for registration? Will volunteers send in an email ahead of time? A phone number to leave a message? The more you can handle in advance of the event, the smoother the event will go – but knowing how to pre-register is a key piece of that preparation. Perhaps you have no plans for registration other than to ensure everyone who attends signs their liability release form. That’s not uncommon, but pre-registration assists in helping to know how many to expect, how to communicate with volunteers if the weather or other issues interfere with your event, and it will help you have adequate supplies on hand.

Prepare group leaders. Now is the time to recruit group leaders, help them to understand the scope of your project and start to prepare them for their role the day of the event. You will likely want to supply them with the safety guidelines and explore any special skills or interests they may have to help with the event. Once you plan your cleanup “flow,” you will want to share that information with the group leaders, including any relevant maps or other info they need to help

them work seamlessly through your system.

Promote your event. We also have examples of materials to promote your event – getting volunteers can make this work go much easier and it’s important to build public awareness of the need to protect and clean our streams. Social media (Facebook, Twitter, etc.) are tools to use as well. Once you’ve collected the “who-what-when-where-how” for a traditional media release, it becomes a straightforward process to translate that information to social media. Once you register your cleanup event with us, we will also help to publicize your event through the Adopt A Stream website.

Recruit volunteers. Use our forms, social media, and create media lists to help get the word out. Many hands make short work, indeed! Churches, businesses, and you and your group’s own personal contacts all make good options for recruiting participants. Be sure to stress the fun and the importance of this work in your recruitment.

Disposal arrangements. You will need to arrange for the items collected to be properly disposed. You can plan on three types of items: trash, recyclables and hazardous waste.

Trash. If your cleanup is small, you will be able to throw all the trash into the back of a pick-up truck and take it to the landfill. For larger cleanups, you might need to arrange for a roll-off to be on the site. Roll-offs can be arranged through local garbage haulers for a fee. The local community might have some resources to assist as well. Metro Waste Authority offers grants on a first-come, first-serve basis to help cover the costs of garbage disposal should fees arise.

Recyclables. Your typical household recyclables can be taken to a local Metro Waste Authority drop-off (there is one at the landfill) or to a local recycling processor such as Greenstar and International Paper. If you take the materials to a local processor, you should contact them in advance to make arrangements. Tires are banned from disposal in the landfill and must be recycled. You can recycle them at Metro Waste Authority’s Metro Park East Landfill or Metro Hazardous Waste Drop-Off for a fee. Other tire recycling options can be found in Metro Waste Authority’s Recycling and Garbage Disposal guide.

Hazardous Materials. The best way to dispose of hazardous materials will depend on the materials themselves. Search Metro Waste Authority’s Recycling and Garbage Disposal Guide for options.

Two Months

Cleanup Site Plan. The cleanup meeting location should be in a central place, close to the stream and accessible by large vehicles for trash removal. This location will serve as the initial meeting location and the trash collection point. Now is a good time to make sure you have double-checked that the appropriate landowners are fully aware of your plans. Set up the flow of your event (your site plan) so that it will be easy for group leaders and volunteers to have a clear understanding of the process for the cleanup. Make sure volunteers will have ready access to toilet facilities, drinkable water, snacks, first aid, and that registration can be handled quickly so folks can “flow” into the event. Identify a location for safety training, announcements,



and equipment distribution. Making a physical map of the flow for your event is a good idea – providing it to group leaders (at a minimum) can help make sure all goes well.

Trash sort and disposal plan. Just as you need a process for the overall event, it's important to remember why we're here. We're collecting trash! And we need to do something positive with it afterwards. Set up a sorting site that will allow for the safe collection of trash, hazardous materials, tires, and typical household recyclables. Minimizing what will end up the landfill is a worthy goal for the cleanup. Contact us if you need assistance.

Confirm group leaders and volunteers. While volunteers will continue to sign up, make a point of communicating with the volunteers you have identified – to keep the upcoming event top of mind and assist you in confirming participant numbers. Most important is to make sure those group leaders are staying engaged and have not let the event slide from their calendars.

Refreshments. With the head count you have at this juncture, make a judgment call (based on publicity and energy around the event) for likely attendees. Base some refreshment estimates on this number. Refreshments that are often suitable for events like these include cereal bars, fresh fruit, and certainly water or juices. If planning an event that involves alcohol (AFTER completing the cleanup!), you will need to check with the city for appropriate permissions and you will likely need insurance. We do not recommend mixing cleanup events with alcohol.

Two Weeks

Send reminders. Remind the pre-registered volunteers, the group leaders, the media.

Confirm with volunteers providing assistance. Whether providing equipment, planning to man the registration table, or taking the lead in safety training – make sure those volunteers assigned tasks or specific support are well-reminded and confirmed for follow-through.

Prepare information for group leaders and volunteers. The basic information that needs to be provided to all group leaders and volunteers includes:

- Information on how to handle the trash – whether to separate it, where to leave it and how to handle hazardous materials that might surface should be a key pieces of information to provide.
- How to handle emergency situations (who will have a cell phone on your group to call 911)
- How to access drinking water and restrooms
- Transportation arrangements, if needed
- Specific cleanup locations/stream segments
- Canoe handling, safety, access and return (if part of the cleanup effort)

One Day

Pick up supplies. See the checklist for those items you want to be sure to not forget!

Print information for group leaders/volunteers, waivers, sign-in forms, feedback forms, etc. Be sure to have plenty!

During the Event

The day has arrived! Hosting your event is a fun and relatively easy process – that is unless you have not prepared. On the day of your event it's important all volunteers have a clear understanding of the process for the stream cleanup. Groups are encouraged to have the event organizer provide a short welcome and give an overview of the schedule, starting and stopping points, trash collection areas, and safety procedures.

Prior to leaving for the stream cleanup, attendees are strongly encouraged to form small groups of 4 - 5 people that includes at least one adult "group leader." This individual is responsible for keeping the groups on task, keeping groups informed, placing trash in its designated collection points and keeping individuals safe. Each group member should work with a partner. No one should work alone when near a creek or stream.

Set up for the event. With your preparation, this should go well. While we've marked this as a "day of" piece, you may have elements of your event that need to be set up the day before. Plan for the time and group needed to set up tents, tables, signs, prepare the appropriate stations (from registration through trash removal) and make sure the materials you need have been placed in their proper locations.

Secure safety/liability waivers. We cannot stress enough the importance of getting a signed liability waiver from all volunteers, but equally important is helping to make sure every group leader and volunteer understands what they need to do to secure their own safety and those of others on their group.

Provide equipment and materials to volunteers. Your site plan flow and preparation should make this a simple process after sign-in.

Give that safety reminder speech. You can't do too much to keep your volunteers safe.

Food set up. Make sure it's ready to go before the volunteers return. We don't want to make these hard-working folks go hungry!

After the Event

Dispose of trash/large items. Sort and use your plan for removal. If items larger than expected appear, contact Metro Waste Authority ASAP and they will try to help you make arrangements for disposal.

Complete an activity report. Help us track the good work happening on our streams. It's a great way for all of us to continue to get resources to support this work.

Send thank you notes. You can't do this too much or too often – thank ALL involved!

Contact media. Make sure your group's accomplishments are known – good stories include



unusual items collected, an overwhelming amount collected, the number of volunteers engaged, or special volunteers – those well-known in the community or who have made a particularly significant sacrifice to participate in your event. Participation of kids and/or seniors also can help get media attention. It never hurts to encourage others to Adopt A Stream, too.



300 E. Locust, Suite 100
Des Moines, IA 50309

Phone: (515) 244-0021
Fax: (515) 244-9477

GoAdoptAStream@MWAtoday.com

www.GoAdoptAStream.com

Organizer Stream Cleanup Checklist

BEFORE THE EVENT

Timing	Task
12 to 18 months	<input type="checkbox"/> Select a stream <input type="checkbox"/> Obtain landowner permission to access the stream <input type="checkbox"/> Scout stream <input type="checkbox"/> Create/secure maps as required
12 months	<input type="checkbox"/> Set cleanup date and timeline <input type="checkbox"/> Develop back-up plan for bad weather or other “natural” circumstance <input type="checkbox"/> Arrange for needed equipment <input type="checkbox"/> Register cleanup with Adopt a Stream for support <input type="checkbox"/> Fill out the MWA Event to obtain needed materials: <ul style="list-style-type: none"> <input type="checkbox"/> Orange vests <input type="checkbox"/> Protective clothing/ gloves <input type="checkbox"/> Grabbers, mesh bags, other collection equipment <input type="checkbox"/> Purchase back-up sunscreen and insect repellent
6 months	<input type="checkbox"/> Plan for appropriate safety training and equipment <input type="checkbox"/> Prepare for emergency support as needed <input type="checkbox"/> Make arrangements for first aid <input type="checkbox"/> Set up pre-registration of volunteers <input type="checkbox"/> Identify and prepare team leaders <input type="checkbox"/> Promote your cleanup (contact media, local businesses, your volunteers, etc) <input type="checkbox"/> Begin to recruit volunteers <input type="checkbox"/> Arrange for waste disposal <ul style="list-style-type: none"> <input type="checkbox"/> Trash <input type="checkbox"/> Recyclables <input type="checkbox"/> Tires <input type="checkbox"/> Hazardous Materials
2 months	<input type="checkbox"/> Develop clean-up “site plan” [where is registration, first aid, trash sort, etc] <input type="checkbox"/> Prepare trash sort and disposal plan <input type="checkbox"/> Confirm team leader and volunteer participation <input type="checkbox"/> Make arrangements for refreshments
2 weeks	<input type="checkbox"/> Send reminders to pre-registered volunteers by email <input type="checkbox"/> Confirm with volunteers providing any equipment/materials, etc. <input type="checkbox"/> Prepare basic information for group leaders and volunteers <ul style="list-style-type: none"> <input type="checkbox"/> Information on trash disposal plan <input type="checkbox"/> How to handle emergency situations <input type="checkbox"/> Drinking water and restroom access <input type="checkbox"/> Transportation arrangements (if needed) <input type="checkbox"/> Specific cleanup locations <input type="checkbox"/> Canoe handling, safety, access and return (if part of the effort)

Timing	Task
1 Day	<input type="checkbox"/> Pick up supplies: <ul style="list-style-type: none"> <input type="checkbox"/> Orange vests <input type="checkbox"/> Protective clothing/gloves <input type="checkbox"/> Back-up sunscreen, bug repellent <input type="checkbox"/> Grabbers, mesh bags, other collection equipment <input type="checkbox"/> Drinking water <input type="checkbox"/> Refreshments <input type="checkbox"/> Sanitation <input type="checkbox"/> Maps as required <input type="checkbox"/> Transportation as required <input type="checkbox"/> Incentives or "door" prizes (if desired) <input type="checkbox"/> If on the water, additionally include: <ul style="list-style-type: none"> <input type="checkbox"/> Life vests and instruction <input type="checkbox"/> Assistance with canoes, paddles, additional safety instruction <input type="checkbox"/> Print out Sign-in Forms, Safety/Liability Waivers and Volunteer Feedback Forms

DURING THE EVENT

Timing	Task
	<input type="checkbox"/> Set up for the event
At the start	<input type="checkbox"/> Secure safety/liability waivers for all participants <input type="checkbox"/> Provide equipment and materials to volunteers <input type="checkbox"/> Give a safety reminder speech
During the last hour of the event	<input type="checkbox"/> Set up the food (if applicable)
At the end of the event	<input type="checkbox"/> Obtain Volunteer Feedback

AFTER THE EVENT

Timing	Task
Immediately after the event	<input type="checkbox"/> Dispose of trash <input type="checkbox"/> If there are large items, coordinate with Adopt a Stream to have these removed from your stream <input type="checkbox"/> Return Metro Waste Authority materials <ul style="list-style-type: none"> <input type="checkbox"/> Safety vests <input type="checkbox"/> Gloves <input type="checkbox"/> Grabbers, mesh bags, other collection equipment
Within 7 days of the event	<input type="checkbox"/> Complete an Activity Report <input type="checkbox"/> Send thank you notes or certificates to your volunteers and supporters <input type="checkbox"/> Follow up with media contacts – make your team's accomplishments known



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Sample Landowner Permission Letter

January 15, 2013

Mr. Adjoining Property Owner
123 First Street
ABC City, IA 12345

RE: Cleanup Event Landowner Permission

Dear Resident:

ABC Watershed Group is conducting a cleanup project on the Iowa Creek in an effort to remove the trash that has built up along the stream. The cleanup project is sponsored by XYZ Company. ABC Watershed Group is asking that individuals, families, scout groups, school groups and anyone who loves the environment volunteer to assist in the cleanup project.

ABC Watershed Group invites you to join us when we meet at JKL Park in ABC City, at 9:00 a.m., on April 27, 2013. All volunteers will gather for a photo, and then will be disbursed to a number of locations along the Iowa Creek. The cleanup project is planned to go from 9 a.m. to 12 p.m. Gloves, trash bags and water will be provided for all volunteers. After the cleanup, a trash tally, refreshments and a BBQ will be held.

Your property adjoins a portion of stream that is included in the cleanup project. ABC Watershed Group needs your permission to clean up the Creek along your property. To enable us to plan for the project, the ABC Watershed Group asks you to advise us no later than April 1, 2013, if you agree to give our group your consent to conduct cleanup of the Iowa Creek adjoining your property.

At the end of this letter is a signature line. If you agree to give ABC Watershed Group your consent to conduct a cleanup of the Iowa Creek adjoining your property, please sign above the signature line and return the signed copy of this letter to us at the address set forth below. Alternatively, you may give our group your permission by email addressed to the email address set forth below.

Please contact the undersigned if you have any questions. Your consideration of the cleanup project is very much appreciated.

Very truly yours,

John Doe
ABC Watershed Group
456 D Avenue, Des Moines, IA 50300
515-123-4567
john.doe@email.com

PERMISSION AGREEMENT

The undersigned is the addressee identified at the top of this letter. The undersigned hereby acknowledges that a portion of the Iowa Creek adjoins the property of the undersigned. By signing this Permission Agreement, the undersigned hereby grants the consent of the undersigned to clean up the Iowa Creek on the portion of the stream adjoining the property of the undersigned, as a part of the cleanup project to be conducted by the ABC Watershed Group.



Sample Cleanup Flyer

ABC CREEK WATERSHED COALITION (ACWC)

FIRST ANNUAL CREEK CLEAN-UP

When: Saturday, Month 25th from 10 a.m.– 2 p.m.

Where: ABC Creek and XYZ Creek

Check-in and parking: The Park at the pavilion
1234 Location St., City, IA 12345

Dress: Be prepared to get dirty! Depending on water level in the creek, you may want to bring waders if you have them. Wear old clothes and tennis shoes to climb in and out of the creek and/or walk in the woods.

Supplies: Garbage bags, gloves, water, select snacks, and first aid will be available. If you have refillable water bottles, feel free to bring those and we will fill them up! A truck will be on-site as volunteers pull litter to the edge of trail. Shovels will be available to dig out tires and other large debris, but if you have other tools and shovels, feel free to label and bring.

Entertainment: Come and enjoy some food after the cleanup in The Park!

Sign Up: youremail@gmail.com or 515-111-2233

Sample Press Release

FOR IMMEDIATE RELEASE:

CONTACT: John Doe

Walnut Creek Watershed Coalition

515-250-6695

whwaterquality@gmail.com

Creek Clean-up Volunteers needed.

Colby Park - Windsor Heights, Iowa, August 25, 2012, 10:00 a.m. to 2:00 p.m. – Please join us for the 3rd annual Walnut Creek clean-up.

The clean-up is great for families, scout, school groups and anyone who loves the environment and clean water. All ages are welcome to join in the clean-up.

Volunteers will meet at the Colby Park Pavilion at 10:00 a.m. Gloves, trash bags, and water will be provided.

We'll gather for a photo and then head out to a number of locations along Walnut Creek and North Walnut Creek. Come out for a great day in the creek, and help clean-up this great resource.

After the clean-up, please join us for a trash tally, refreshments, and a BBQ.

Individuals or companies interested in attending should contact whwaterquality@gmail.com.

Sponsored by the City of Windsor Heights and Metro Waste Authority.

- END -

(The sample above is included with the permission of the Walnut Creek Watershed Coalition.)

Hint: Follow up press releases with phone calls to media outlets. Send photos or other intriguing information.

See the next page for a blank press release form you can use.



Press Release Form

FOR IMMEDIATE RELEASE :

| |

Event:

Date:

Time:

Place:

Media Contact:

Phone:

Email:

Website (if applicable):

Short blurb with event information including, who, what, where, when and how.

- END -

Safety Guidelines

1. Individuals under 18 years may participate in a stream cleanup only if supervised by an adult. Adopting groups must provide at least **one adult supervisor for every six children under 18 years old**.
2. The banks can be really slick! So **watch your footing** and stay out of the water! Avoid working on steep slopes or in confined stream stretches with limited ingress/egress.
3. **Leave all wildlife alone.** (Snakes often like to live in dirt-filled tires or refrigerators, so beware!)
4. Do not work on Class One rapids or greater.
5. Those using boats must abide by the Iowa Department of Natural Resources (IDNR) Boating Regulations. For a copy of the Boating Regulations, contact the IDNR at (515) 281-5918.
 - a. Keep your **hands and arms in the boat** at all times! Especially when alongside another boat or dock.
 - b. **Stay seated** while the boat is in motion and until your **group leader says it's ok** to stand!
 - c. Make sure your **life jacket** is buckled and snug. Have it on before you get on the boat. When you reach your destination, make sure to return it to the boat so others can use it.
6. Volunteers should come clothed in **proper attire**: hat, sunscreen, insect repellent, long pants (watch out for poisonous plants and stinging nettles!) and boots or durable shoes. No flip-flops on the river. Volunteers must **wear a bright safety vest** (or, if appropriate a life-jacket) and **gloves** at all times.
7. Listen to your group leader.
8. Always **work in groups of two or greater** and watch out for each other. All teams should **reassemble every half hour**.
9. **Do not drink water from any stream.** Refreshments will be provided and/or participants may bring their own.
10. Cleanups must be scheduled during daylight hours and during fair weather. Remember to schedule a "rain-date" ahead of time.
11. This is a trash pick-up and not a race. **Take breaks and drink lots of water** to avoid overexertion. Do not collect any trash that would put your safety at risk.
12. All volunteers need to **be aware of dangerous objects** such as broken glass, rocky outcrops, syringes, meth lab remnants, etc. Gloves are provided and should be worn. Questionable objects should be brought to a group leader's or your boat operator's attention. Hazardous materials such as paint cans, gas tanks, freon, sharp objects and car batteries, as well as tires, must be disposed of separately.
13. Do not pick up materials that appear to be unsafe. Contact your group leader or Metro Waste Authority at 515-244-0021 to report the materials.
14. Volunteers must provide emergency phone numbers, as well as a means to contact the appropriate authority, in case of an emergency (a cell phone or the location of the nearest pay phone). Group leaders will have first aid kits.
15. If **railroad tracks** are in the vicinity, it is illegal to walk on or beside the tracks. Don't walk or leave trash bags on or near railroad tracks; that will cause the railroad company to investigate and trains could be stopped as a result.

Safety Guidelines continued . . .

16. To signal distress, wave both hands in the air so a group leader can call for help. Report any injuries ASAP so they can be attended to.
17. It's a great day to be out on the stream! **Have fun!**



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Safety Information, Release and Liability Waiver

This Release and Waiver of Liability is to be signed by all volunteers, including all volunteers under the age of 18, who have agreed to participate in the _____ (date) _____ cleanup project on _____ stream (the "Project") involving a cooperative effort to remove trash that has accumulated along the stream. The Project is sponsored by _____.

This Waiver of Liability also is to be signed by all parents/legal guardians and/or authorized adult companions responsible for the safety of any Program volunteers under the age of 18.

Safety precautions, recommendations and regulations will be in place at all times during the cleanup.

Each volunteer, and each parent, legal guardian or adult companion of a volunteer under the age of 18, who signs this Release and Waiver of Liability recognizes that the Project involves some risk and that she/he takes responsibility for all action or injury that may result in participating in the cleanup. Each volunteer, and each parent, legal guardian or adult companion of a volunteer under the age of 18, by signing below, agrees to the following statement:

I, the undersigned, hereby release, waive, discharge and covenant not to sue the sponsors, Adopt A Stream, event volunteers or coordinators, landowners, and any of the officers, servants, agents and employees of the above-mentioned entities (hereinafter referred to as "RELEASEES") for any liability, claim and/or cause of action arising out of or related to any loss, damage or injury, including but not limited to drowning or other event-related death, that occurs as a result of participation by the undersigned in the clean-up.

I agree that this Release and Waiver of Liability shall bind the members of my family and spouse, if I am alive, and my heirs, assigns and personal representatives, if I am deceased, and shall be deemed as a RELEASE, WAIVER, DISCHARGE AND COVENANT NOT TO SUE the above-named RELEASEES. I hereby further agree that this Release and Waiver of Liability shall be construed in accordance with the laws of the State of Iowa.

By signing this Release and Waiver of Liability, I state that I have read and understand the conditions set forth in this Release and that I agree to all conditions set forth herein, and that I sign this voluntarily.

Volunteer Signature or Signature of Parent, Legal Guardian or Adult Companion of Minor Volunteer	Printed Name	Date	Child's Name (if applicable)

Stream Cleanup Notification Form

Team Information

Today's Date _____
Group Name _____
Stream Name _____
Stream Location _____
Event Organizer Name _____
Organizer Email _____ Organizer Primary Phone _____

Event Information

Event Date _____ Event Time _____
Central Meeting Place _____
Back Up/"Rainy" Day Date _____ Back Up/"Rainy" Day Date _____

_____ Check here if you want Adopt a Stream to advertise your event on their website.

Forward this form to Adopt a Stream by mail, fax or email:

300 East Locust, Suite 100
Des Moines, IA 50309
Phone: (515) 244-0021
Fax: (515) 244-0021
GoAdoptAStream@MWAtoday.com
www.GoAdoptAStream.com

Volunteer Feedback

1. Overall, how would you rate your stream cleanup experience?

- Excellent Good Fair Poor

2. What went especially well with this cleanup?

3. How could the cleanup have been improved?

4. Name a trash item you found that was memorable to you and why it was memorable.

5. What are the biggest problems Iowa's streams face today?

(Check what you consider to be Iowa stream's top 3 problems.)

- | | | |
|-----------------------------------|---|---|
| <input type="checkbox"/> Trash | <input type="checkbox"/> Nutrients | <input type="checkbox"/> Lack of fish diversity |
| <input type="checkbox"/> Sediment | <input type="checkbox"/> No public access | <input type="checkbox"/> Temperature change |
| <input type="checkbox"/> Bacteria | <input type="checkbox"/> Habitat loss | <input type="checkbox"/> Not sure |

Other _____

6. How likely would you be to participate in a stream cleanup like this in the future?

- Definitely Likely Just Somewhat Likely Not Likely

7. How else would you like to be involved in improving water quality in Iowa or in the metro area?

8. Please provide any additional comments or suggestions you may have.



Activity Report

Team Name _____ Report Date _____
Reporter Name _____ Activity Date _____

Team Contact Information

Business/School (if applicable) _____
Shipping Address _____
City _____ State _____ Zip _____
Team Contact Person _____ Check here if this is a new contact.
Primary Phone _____ Secondary Phone _____
Email _____

Activity Information

Optional Information to Provide for Stream Cleanups Only:

Pounds of trash collected (if known) _____ % of trash recycled (if known) _____

Provide a summary of your activity in the area below. (Add additional pages if needed.)

Attach the Following Information With This Form

Volunteer Sign-In Sheet(s) All Safety Liability Release Forms

Check Any Optional Documentation Included With This Form

Participant Evaluation Forms List of large/peculiar trash items List of sponsors and contributions



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THANK YOU!

Thank you for your help with our stream cleanup on

We hope you can participate in the next cleanup on

Please contact the following person for more event information.



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